





# Matt Rangel

## CONTACT

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-  Seattle, WA

## EXPERTISE

- Collaborative Partner
- Client-Facing Project Management
- Empathetic Team Member
- Partner Relationship Builder
- High Attention to Detail
- Streamlining Operations
- Growth Mindset
- Clear Communicator
- Data-Driven Decision Making
- Self Driven Doer
- Creative Problem Solver
- Tools: Smartsheet, Jira, Google Suite, Microsoft Office 365
- Technical: SWE, SQL, AWS

## EDUCATION

**University of Washington**  
Construction Management

**Scrum Alliance**  
Certified ScrumMaster (CSM)

**Code Fellows**  
Cert., Advanced Software  
Development in Python

**PSJATC**  
Cert., Union Electrical Journeyman

## PROFILE

Proven Program Manager with 10+ years of experience managing strategic programs and initiatives end-to-end including requirements, dependencies, risk, timeline to ensure aligned efforts and expectations through launch. Accomplished in leading cross-functionally, balancing competing priorities, clarifying ambiguous problems, and delivering results on time, on budget, and with a customer focus.

My collaborative yet decisive approach, as well as proven dedication to fully drive solving problems and executing solutions is a strength. I demonstrate strong technical aptitude to analyze existing processes and revise or evolve them based on current and future needs. I love real estate and I'm excited and grateful to join Zillow as an Operations Program Manager.

## EXPERIENCE

### COUNTY OF SANTA BARBARA | SANTA BARBARA, CA | 2023 — PRESENT Program Manager

Successfully navigating within complex government body to define structure, run vendor evaluations, and increase velocity. Brining people-first approach to remove systematic friction.

- Defined, built, and implemented a new contract management system for the County of Santa Barbara's Behavioral Wellness department in Smartsheets, including all change management from Service Now, with no break in contract flow or efficiency loss
- Synthesized and documented extremely brittle contract creation and approval process to identify and address inefficiencies, introduced decision matrix to automate prioritization, and created tailored contract status dashboards for each level of seniority
- Interviewed ICs, managers, and c-suite to learn and synthesize complex information, understand process improvement techniques, and industry best practices resulting in a decision making matrix allowing for streamlined, autonomous evaluation and execution
- Embraced change based on new information, and adapted behavior driven by new information, changing conditions, and unexpected obstacles across dozens of projects

### SELF EMPLOYEED | SAN LUIS OBISPO, CA | 2022 — 2023 Full Stack Developer and Scrum Master

Learned how to build apps in Python. Explored project ideas from conception through full-stack execution and deployment using common Python/Javascript frameworks and deployment tools.

- Scoped, designed, and built a full stack website with SEO—increasing gym enrollment by 100% within 3 months through problem solving and identifying creative solutions

### PRIME ELECTRIC | BELLEVUE, WA | 2016 — 2021 Project Manager

Managed and executed multiple construction projects simultaneously. Managed 40 projects—staying under budget, and achieving a 95% success rate.

- Spearheaded a Document Management System for large-scale construction projects and rolled out across the company—streamlining processes and increasing efficiency by 25%
- Orchestrated value engineering on a project and negotiating product and material trade-offs with project tracking—achieving milestones and a 28% cost savings while building sound relationships with people from diverse backgrounds
- Led turn around on 3 high profile projects that were losing money and attained an average of 26% profitability
- Advised contract negotiations; developed cost estimates and budgets based on engineering and architectural requirements; evaluated business impact of scope decisions

### ELECTRICAL UNION 46 | SEATTLE, WA | 2011 — 2016 Electrician

Led teams of 3 to 12 on construction projects. Mentored junior Electricians, and served as SME to Project Managers by identifying and resolving operational hardware/software dependencies

- Created a workflow strategy that grouped workers to install separate systems—increasing crew productivity by 25% (saving 26 full days) on a 33-story high rise high rise project